

# **SOUTH PARK SUPER NEIGHBORHOOD**

## **BY-LAWS (72)**

### **ARTICLE I - NAME**

The name of the organization shall be [SOUTH PARK SUPER NEIGHBORHOOD](#).

### **ARTICLE II - BOUNDARIES**

The [SOUTH PARK SUPER NEIGHBORHOOD](#) is bounded on the North by Loop 610, on the South by SIMS Bayou, on the East by Mykawa Road and local streets that zig-zags west of Martin Luther King Boulevard

### **ARTICLE III - PURPOSE**

**Section 3.1** The purpose of this organization is to create a broad-based neighborhood forum where residents and stakeholders come together to discuss issues impacting their neighborhoods. The organization will seek to provide citizens with opportunities such as social and economic development, educational and recreational facilities, cultural experiences, job training, and affordable housing. People with a demonstrated track record of operating in the best interest of the well-being of South Park can participate as a special interest heading, on a case-by-case basis.

**Section 3.2** The general purpose and power of the corporation is to have and exercise all rights and powers conferred on non-profit corporations under the Texas Non-Profit Act and other laws of Texas. Including City Ordinance Chapter [33 Planning and Development Article VIII Super Neighborhoods](#).

### **ARTICLE IV – DEFINITIONS**

**Section 4.1** The following definitions pertain to terms contained with the South Park Super Neighborhood 72 By-Laws:

**Section 4.2** Super Neighborhood- shall refer to the collection of neighboring communities that fall within the boundaries set forth in Article II above.

**Section 4.3** Super Neighborhood Council- shall refer to the group of delegates appointed in the manner stated in these By-Laws to represent the designated representative organizations existing within the Super Neighborhood boundaries cited in Article II above. The operations and voting authority of the Council is set forth in subsequent provisions herein.

**Section 4.4** Stakeholders – shall refer to the residents and/or organizations situated in and/or owning property within the Super Neighborhood boundaries cited in Article II above, including but not limited to civic associations, non-profit organizations, faith-based institutions, school districts, and/or business associations, etc. A residential stakeholder must reside as the homestead property owner to said property/tenant of stated property; or own a business that falls within the boundaries in Article II above.

**Section 4.5** – Designated Stakeholder Representative Organizations – shall refer to those designated representative organizations appointing a delegate in accordance with these By-Laws to represent their organization group on the Super Neighborhood Council.

**Section 4.6** – Designated Representative – shall refer to the individual appointed as the designated representative to hold a seat on the South Park Super Neighborhood Council. The designated representative shall be allowed one (1) vote as the representative of their participating organization.

**Section 4.7** – Alternate Designated Representative – shall refer to the individual(s) appointed as the Designated Representative when the Designated Representative (delegate) is absent. The Alternate Designated Representative shall have the same voting rights as the Designated Representative (delegate).

## **ARTICLE V – MEMBERSHIP**

**Section 5.1** – The SOUTH PARK SUPER NEIGHBORHOOD shall be open to any resident, civic, business, faith-based, non-profit, or other community-based organization that are stakeholder in the South Park Super Neighborhood area. The South Park Super Neighborhood Council shall consist of one duly designated representative of each eligible organization.

**Section 5.2** – Participation in the South Park Super Neighborhood Council shall not be limited by the imposition of membership requirement or fees by either the Super Neighborhood Council or participating organizations.

**Section 5.3** – The South Park Super Neighborhood prohibits the exclusion of any individual or organization based on race, age, creed, religion, gender, sexual orientation or national origin from participating in super neighborhood council activities or serving as a council member.

**Section 5.4** – It shall be the right of any stakeholder within the South Park Super Neighborhood boundaries to be represented, either through new or existing organizations.

## **ARTICLE VI – SUPER NEIGHBORHOOD COUNCIL SEATS**

**Section 6.1** – A person must be a designated stakeholder representative of the group they represent.

**Section 6.2** – The number of seats and the manner they are elected may be amended in the same manner as the by-laws may be amended.

**Section 6.3** – Each group, organization, or entity with a seat on The Super Neighborhood Council shall be allowed one vote, which shall be cast by the stakeholder representative, or in his/her absence, by the designed alternate. In the event a group, organization, or entity is unable to select a Designated Stakeholder Representative or Alternate Designated Stakeholder Representative, the Super Neighborhood Council Board shall make such selection.

**Section 6.4** – The South Park Super Neighborhood Council consists of the following 6 seats, with each having one vote. These representative organizations/stakeholders are for the purposes

of initiating the Super Neighborhood Council and by-laws and shall not be construed as limiting the number of representatives/stakeholders eligible to participate.

**EACH ORGANIZATION GROUP SHALL HAVE ONE (1) VOTE ON THE SUPER NEIGHBORHOOD COUNCIL**

**Organization Group Number of Seats Classification:**

- CIVIC ASSOCIATIONS (CIVIC CLUBS, HOAS)
- FAITH-BASED INSTITUTIONS (CHURCHES)
- BUSINESSES
- SCHOOLS DISTRICTS / EDUCATION
- NON-PROFIT ORGANIZATIONS
- RESIDENTIAL STAKEHOLDERS (AT LARGE)

**ARTICLE VII – BOARD**

**Section 7.1** – The elected Board of the South Park Super Neighborhood Board shall be the president, vice-president, secretary, assistant secretary, and treasurer.

**Section 7.2** – The president shall preside over all general meetings and any executive committee meetings. The president shall have the authority to conduct meetings and to maintain order. The president shall appoint all committee chairs.

**Section 7.3** – The vice-president shall preside at meetings in the absence of the president. This office shall assist the president and shall perform various duties and serve on committees as assigned by the president.

**Section 7.4** – The secretary and assistant secretary shall keep an accurate record of proceedings of all general meetings, attend to correspondence, act as custodian of current records, and file and maintain up-to-date membership lists and attendance records.

**Section 7.5** – The treasurer shall keep an up-to-date record of all financial transactions, receive all money, and deposit funds in the bank. This officer shall disburse money as authorized by the Board. The treasurer shall present a report of finances at each general meeting of the Board. Checks disbursed shall contain the signatures of two of the following: president, vice president, and the treasurer.

**Section 7.6** – All board members, excluding the president and the treasurer of the initial Council, shall be elected to two-year staggered terms at the regular January meeting by quorum of the members of the Council. The president and the treasurer will serve one-year initial terms, followed by two-year terms, thereof. The president and treasurer shall be elected in even years and the vice president, secretary, and assistant secretary elected in odd years. Officers shall be installed at the first general meeting in February of each year.

**Section 7.7** – Officers shall be limited to serve (3) three two-year successive terms. At the time of elections, if projects are still ongoing, a committee will be established for the completion of

major council projects for beneficial development and growth of South Park Super Neighborhood.

**Section 7.8** – All board members (officers) shall be elected by a simple majority quorum of the members of the Council. Nominations may be accepted up to and including nominations from the floor at the election meeting prior to the election. Notification of the election will be included in the meeting notice sent prior to the election meeting.

**Section 7.9** – A vacancy in an office shall be filled by a simple majority vote of the South Park Super Neighborhood Council in a special election. Notification of the election will be given in the following meeting and via email, once the vacancy is known. Nominations will be accepted from the floor at the election. The election will be held during a regular meeting where quorum is present, following the election notice meeting. Officers elected to fill vacancies shall assume office at the first general meeting following the special election and shall hold office until the next regular election of officers.

**Section 7.10** – Any officer, who fails to meet the obligations and responsibilities of their office, may be removed from office by a two-thirds majority vote of the Super Neighborhood Board.

#### **ARTICLE VIII – COMMITTEES**

**Section 8.1** – Committees and their respective chairperson(s) shall be established by the Board, as needed.

**Section 8.2** – The committee chairperson(s) shall appoint committee members.

#### **ARTICLE IX – MEETINGS**

**Section 9.1** – The general meeting of the South Park Super Neighborhood #72 shall be held on the 1<sup>st</sup> First Monday of each month at 6:00 pm at and place to be designated by the Council President. All Super Neighborhood Council activity will be conducted in open meetings where community stakeholders may observe discussions and participate under defined circumstances. Stakeholders are notified of the monthly meeting via electronic means and the Super Neighborhood website calendar.

**Section 9.2** – In the event that the general meeting falls on a legal holiday, the time and date of the general meeting shall be set by the president at the preceding general meeting with the consent of the Board.

**Section 9.3** – A simple majority of the duly designated Super Neighborhood Council members present shall constitute a quorum for the transaction of business at a general meeting.

**Section 9.4** – Super Neighborhood-at-large residents/stakeholders may participate via meetings open to the public and will be notified of decisions through their participating organization.

**Section 9.5** – Electronic Meetings: The Board may, in its sole discretion, determine that any number of attendees, up to and including all attendees, may participate in any meeting of the Super Neighborhood Council by means of remote communication. Participation in a meeting held by remote communication shall constitute presence in person at the meeting for all purposes, including quorum and voting. Members of the council shall receive at least a (48

hours) advance notice of the change to a remote meeting and shall be provided with instructions for participation and voting for such remote meeting.

**ARTICLE X –PROCEDURES**

**Section 10.1** – “Robert’s Rules of Order” shall be the guide for procedure in all points of order not covered by the By-Laws.

**ARTICLE XI –AMENDMENT OF BY-LAWS**

**Section 11.1** – These By-Laws may be amended on an as needed basis by resolution in writing, presented at a meeting of the South Park Super Neighborhood Council, read and approved by the Super Neighborhood Board at **two (2)** consecutive meetings at which a quorum is present at each meeting.

**Section 11.2** – The by-law amendment process is being presented by the following members: Charles X White, Pastor Byron Jones, Cynthia Pharms, Mary Roberts, Travis Mc Gee, Sandra Washington and Nikkie Knight

- **President** \_\_\_\_\_ *Travis McGee* \_\_\_\_\_
  
- **Vice President** \_\_\_\_\_ *Cynthia Pharms* \_\_\_\_\_
  
- **Secretary** \_\_\_\_\_ *Sandra Washington* \_\_\_\_\_
  
- **Treasurer**     **To Be Appointed by Board**
  
- **President Emeritus** \_\_\_\_\_ *Charles X White* \_\_\_\_\_
  
- **SN 72 Liaison** \_\_\_\_\_ *Pastor Byron Jones* \_\_\_\_\_

Adopted by the Officers --- Date: February 13, 2024 Houston, Texas

**Revised 2/2025**

**By-Laws – Revised 8<sup>th</sup> Edition (Originated in 2002 –2004)**