



CITY OF HOUSTON

Municipal Courts Department



PLEA OF "NOT GUILTY" BY MAIL

You have a right to a jury trial, unless you waive that right and request a judge trial. By setting your case for trial, you are giving up your right to require that your case be dismissed through a mandatory Driving Safety Course.

If you wish to set your case for trial, please check one of the following options, complete and sign the form and mail it to:

The City of Houston
Municipal Courts Department
PO Box 4996
Houston, TX 77210-4996

☐ I plead "Not Guilty", waive my right to a jury trial and request a judge trial

☐ I plead "Not Guilty" and request a jury trial.

Citation Number: _____

Description of Violation(s): _____

Name: _____
Print First M.I. Last

Phone: _____ Date of Birth: _____
MM/DD/YY

Address: _____ City: _____ State: _____ Zip: _____

Signature: _____ Date: _____
MM/DD/YY