



Fleet Management Department

City Home Storage Vehicles Annual Report - 2025

July 16, 2026

Gary Glasscock - Director

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Administrative Policy: *Motor Vehicle Use AP 2-2*



5.3. Vehicle Home Storage (*Section Highlights*)

“5.3.1 Employees who are required to report directly to various field work sites or placed "on call" or providing special repair or emergency services after normal working hours may be assigned a City vehicle for home storage at the discretion of the department director or by the Mayor or Mayor’s designee when it is beneficial to the City to do so.”

“5.3.2 Authorizations for home storage of City vehicles shall be approved only for employees who live within a 30-mile radius of City Hall.”

“5.3.11 Employees who are assigned home storage privileges will be required to authorize a bi-weekly deduction to their paycheck to reimburse the City for non-City business driving, unless exempted by the Mayor or the Mayor’s designee.”

2025 Usage: Home Storage Vehicles



Dept	Total Vehicle Count	Light-Duty	Heavy-Duty	Total Miles Traveled	Miles Per Vehicle
HPD	772	755	17	12,657,598	16,396
HFD	277	253	24	3,110,157	11,228
HPW	260	248	12	3,343,824	12,861
HAS	19	19	0	195,361	10,282
HPD/HAS	17	17	0	356,553	20,974
PRD	17	13	4	223,840	13,167
HHD ⁽¹⁾	12	12	0	158,280	13,190
GSD	3	3	0	22,106	7,369
HPD/FIN ⁽²⁾	3	3	0	29,605	9,868
OEM/HEC	3	3	0	39,441	13,147
HR ⁽³⁾	2	2	0	14,501	7,251
MYR	1	1	0	13,834	13,834
Totals:	1,386	1,329	57	20,165,100	14,549

Notes: (1) HHD decreased count of home storage vehicles from 12 to 2 in 2026

(2) FIN eliminated home storage vehicles in 2026

(3) HR eliminated home storage vehicles in 2026

2025 Costs: Fuel/Maintenance



Dept	Vehicle Count	Miles Traveled	MPG	Total Fuel Cost	Total Maintenance Cost	Total Fuel and Maintenance Cost
HPD	772	12,657,598	19.2	\$1,641,188	\$2,201,557	\$3,842,744
HFD	277	3,110,157	19.8	\$398,880	\$530,362	\$929,241
HPW	260	3,343,824	21.4	\$386,211	\$735,788	\$1,121,999
HAS	19	195,361	23.2	\$20,777	\$16,137	\$36,914
HPD/HAS	17	356,553	15.6	\$56,579	\$48,218	\$104,797
PRD	17	223,840	18.1	\$30,642	\$44,790	\$75,432
HHD	12	158,280	22.7	\$17,249	\$35,358	\$52,607
GSD	3	22,106	25.8	\$2,118	\$3,387	\$5,505
HPD/FIN	3	29,605	22.9	\$3,196	\$1,449	\$4,645
OEM/HEC	3	39,441	24.2	\$4,023	\$2,718	\$6,740
HR	2	14,501	8.3	\$4,305	\$8,646	\$12,951
MYR	1	13,834	14.1	\$2,418	\$1,108	\$3,527
Totals:	1,386	20,165,100	19.6	\$2,567,586	\$3,629,517	\$6,197,103

2025 Costs: Depreciation/Leases



Dept	Vehicle Count	Vehicles Depreciated	Depreciation Cost	Vehicles Leased	Lease Cost	Total Depreciation & Lease Costs
HPD	772	378	\$2,558,820	33	\$336,600	\$2,895,420
HFD	277	48	\$420,451	101	\$1,151,400	\$1,571,851
HPW	260	105	\$851,997	0	\$0	\$851,997
HAS	19	6	\$57,741	0	\$0	\$57,741
HPD/HAS	17	9	\$81,904	0	\$0	\$81,904
PRD	17	6	\$37,604	0	\$0	\$37,604
HHD	12	2	\$14,368	0	\$0	\$14,368
GSD	3	0	\$0	0	\$0	\$0
HPD/FIN	3	3	\$18,646	0	\$0	\$18,646
OEM/HEC	3	2	\$25,468	0	\$0	\$25,468
HR	2	0	\$0	0	\$0	\$0
MYR	1	1	\$10,144	0	\$0	\$10,144
Totals:	1,386	560	\$4,077,144	134	\$1,488,000	\$5,565,144

2025 Revenue: Paycheck Deduction



Dept	Total Vehicle Count	Participating Employees	Amount Collected
HPD	772	1,019	\$2,697,464
HFD	277	0	\$0
HPW	260	0	\$0
HAS	19	2	\$4,872
HPD/HAS	17	0	\$0
PRD	17	3	\$8,120
HHD	12	0	\$0
GSD	3	1	\$116
HPD/FIN	3	6	\$14,732
OEM/HEC	3	0	\$0
HR	2	1	\$2,552
MYR	1	0	\$0
Totals:	1,386	1,032	\$2,727,856

2025 Total Cost: Home Storage Vehicles



Dept	Vehicle Count	Miles Traveled	Total Fuel & Maint. Cost	Depreciation & Lease Costs	Paycheck Deduction	Total Program Cost	Annual Unit Cost
HPD	772	12,657,598	\$3,842,744	\$2,895,420	\$2,697,464	\$4,040,701	\$5,234
HFD	277	3,110,157	\$929,241	\$1,571,851	\$0	\$2,501,092	\$9,029
HPW	260	3,343,824	\$1,121,999	\$851,997	\$0	\$1,973,997	\$7,592
HAS	19	195,361	\$36,914	\$57,741	\$4,872	\$89,784	\$4,725
HPD/HAS	17	356,553	\$104,797	\$81,904	\$0	\$186,701	\$10,982
PRD	17	223,840	\$75,432	\$37,604	\$8,120	\$104,916	\$6,172
HHD	12	158,280	\$52,607	\$14,368	\$0	\$66,975	\$5,581
GSD	3	22,106	\$5,505	\$0	\$116	\$5,389	\$1,796
HPD/FIN	3	29,605	\$4,645	\$18,646	\$14,732	\$8,560	\$2,853
OEM/HEC	3	39,441	\$6,740	\$25,468	\$0	\$32,208	\$10,736
HR	2	14,501	\$12,951	\$0	\$2,552	\$10,399	\$5,199
MYR	1	13,834	\$3,527	\$10,144	\$0	\$13,671	\$13,671
Totals:	1,386	20,165,100	\$6,197,103	\$5,565,144	\$2,727,856	\$9,034,390	\$6,518

Imputed Income (IRS 15-B)



Qualified nonpersonal use vehicles.

All of an employee's use of a qualified nonpersonal use vehicle is a working condition benefit. A qualified nonpersonal use vehicle is any vehicle the employee isn't likely to use more than minimally for personal purposes because of its design. Qualified nonpersonal use vehicles generally include all of the following vehicles.

- Clearly marked, through painted insignia or words, police, fire, and public safety vehicles, provided that any personal use of the vehicle (other than commuting) is prohibited by the governmental unit.
- Unmarked vehicles used by law enforcement officers if the use is officially authorized. Any personal use must be authorized by the employer, and must be related to law-enforcement functions, such as being able to report directly from home to an emergency situation.
- An ambulance or hearse used for its specific purpose.
- Bucket trucks, cement mixers, combines, cranes and derricks, dump trucks (including garbage trucks), flatbed trucks, forklifts, qualified moving vans, qualified specialized utility repair trucks, and refrigerated trucks.

Non-Work Travel (Current)



Department Reports of Travel Distance:	603
Maximum Non-Work Travel Distance (AP 2-2):	30-miles
Maximum Non-Work Travel Distance (HPD Policy):	40-miles
Average Non-Work Travel Distance Citywide:	20-miles
Reports of Non-Work Travel Distance Greater than Policy:	44
Greatest Reported Non-Work Travel Distance:	77-miles

Incidents of Emergency Report

(Last 6-Months)



Dept	Vehicle Count	Incidents
HPD	772	≈7,000
HFD	277	≈1,315
HPW/OEM/HEC	263	529
HAS	19	≈152
HPD/HAS	17	≈136
PRD	17	130
HHD	2	10
GSD	3	0
MYR	1	≈52
Totals:	1,371	≈9,324



Questions